

Gateways Credential

Renewal of Gateways School-Age & Youth Development (SAYD) Credential (Levels 2–5)

Checklist for Renewals

- Applications
 - A current Gateways Registry Membership is required. Complete and return the Gateways Registry Membership Form or renew your membership online.
 - Complete and return the Credential Supplement Application.
- Application Fee
- Submit any certificates of completion that are not listed on your Professional Development Record (PDR) and/or official transcripts that verify completion of the following (since current Credential was awarded):
 - 45 clock hours of training (or 3 semester hours of coursework) related to school-age and/or youth development (ages 5–16).
 - Clock hours from both college coursework and trainings may be utilized to equal the 45 hours necessary for renewal (Note: 15 clock hours is equivalent to one semester hour of college credit).
 - Trainings/coursework must have been completed within the last five years.

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Level Advancement

Checklist

- Applications
 - A current Gateways Registry Membership is required. Complete and return the Gateways Registry Membership Form or renew your membership online.
 - Complete and return the Credential Supplement Application.
- Application Fee
- Trainings/coursework to meet the difference between levels
- Additional hours of work and practical experience (if needed)