

# Gateways Credential

## Renewal of Gateways Family Specialist Credential (FSC) (any level)

### Checklist for Renewals

- Applications
  - A current Gateways Registry Membership is required. Complete and return the Gateways Registry Membership Form or renew your membership online.
  - Complete and return the Credential Supplement Application.
- Application Fee
- Submit any certificates of completion that are not listed on your Professional Development Record (PDR) and/or official transcripts that verify completion of the following (since current Credential was awarded):
  - 45 clock hours of training (or 3 semester hours of coursework) related to family development, family services and/or topics focused on working directly with families. Clock hours from both college coursework and trainings may be utilized to equal the 45 hours necessary for renewal (Note: 15 clock hours is equivalent to one semester hour of college credit).
  - Trainings/coursework must have been completed within the last five years.

# Gateways Credential

## Level Advancement

### Checklist

- Applications
  - A current Gateways Registry Membership is required. Complete and return the Gateways Registry Membership Form or renew your membership online.
  - Complete and return the Credential Supplement Application.
- Application Fee
- Trainings/coursework to meet the difference between levels
- Additional hours of work and practical experience (if needed)