

# Gateways Credential

## Renewal of Illinois Director Credential only (any level)

### Checklist for Renewals

- ☐ Applications
  - If you are a Gateways Registry member, complete the Information Update Form and Credential Supplement Application. If you have not yet joined the Gateways Registry, please complete and submit the Gateways Registry Membership Form in its entirety, and the Credential Supplement Application.
- ☐ Credential Renewal Fee
- ☐ Copy of Professional Development Record, certificates of completion, or official transcripts that verify completion of 45 clock hours of training or 3 semester hours of coursework since current credential was awarded
- ☐ Professional Contributions\*
  - Three professional contributions in any area

***\*Each of these professional contributions must be listed on the professional contribution verification form.***

# Gateways Credential

## Level Advancement

### Checklist

- ☐ Applications
  - If you are a Gateways Registry member, complete the Information Update Form and Credential Supplement Application. If you have not yet joined the Gateways Registry, please complete and submit the Gateways Registry Membership Form in its entirety, and the Credential Supplement Application.
- ☐ Level Advancement Fee
- ☐ Trainings/coursework to meet the difference in required points between levels
- ☐ Additional hours of work and practical experience to meet the required hours for level advancing to