

If You Provide Care For Children...

and you receive payment from the **Child Care Assistance Program (CCAP)**, you must complete the IDHS CCAP **September 30, 2017** Training Requirements.

FOLLOW THESE STEPS:

- 1** Become a Gateways Registry Member – apply online at **registry.ilgateways.com**
- 2** Find training online by visiting **courses.inccrra.org** or local in-person training by contacting your local CCR&R **www.inccrra.org/about/sdasearch**.
- 3** Once you complete your training send the 3 documents listed below to IDHS via:
EMAIL: dhs.ccap-trainingdocs@illinois.gov **OR**
MAIL: IDHS Child Care – Training • 100 South Grand East, 2nd Floor • Springfield, IL 62762
 1. Gateways Provider *Completion of IDHS CCAP Training Requirements* Report (see insert with printing instructions)
 2. CPR/First Aid Training Certification
 3. *DCFS Mandated Reporter* Training Certification

NOTE: There is no cost for: Registry Membership, *ECE Credential Level 1* Training, *Mandated Reporter* Training, or *What is CCAP?* Training. If you complete the *ECE Credential Level 1* Trainings Tiers 1-3, you will receive the *ECE Credential Level 1*. The Credential is automatically awarded once training is complete. There is no cost for this Credential. First Aid/CPR Certification does have a cost. The cost varies.

Have questions, concerns or comments?
Email us at dhs.ccap-reauth@illinois.gov

