

Entitled Review Group
July 13 2017
2:00 PM – 3:00 PM
Call – In Number: 1(866)951-1151
Access Code: 1099578
Minutes

Attendees:

Amanda Quesenberry	Julie Lindstrom
Andrew Hand	Melissa Batchelor
Carla Diez	Rebecca Pruitt
Jenny Kemp Berchtold	

Welcome and Introductions

- The Entitled Review Chair welcomed all members to the call

Credentials and Expertise

- The group reviewed the roles and areas of expertise of its members, addition to ECE:
 - **Amanda Quesenberry** **PEL**
 - **Carla Ahmann** **SAYD**
 - **Jenny Kemp Berchtold** **ITC**
 - **Lisa Downey** **TA**
 - **Melissa Batchelor** **IDC**
 - **Rebecca Pruitt** **FCC / FSC**
- The new Gateways Credentials were discussed

Recap on Competencies

- 2-yr schools
 - Received technical assistance from two retired ECE professor contracted through IBHE
 - Initial applications for renewal were submitted on June 1st at the behest of ICCB
 - Complete applications will be due to INCCRRA by Jan 1, 2018
 - Technical assistance remains until Dec 31, 2017
- 4-yr schools
 - A retired ECE university professor has been contracted through IBHE to provide technical assistance to entitled universities
 - 4-yr applications are due Dec 31, 2017

General Business

- Terms – Entitled Review Group Members serve a 3 year term and are then rotated off
- Invoices – ERG members are responsible for submitting their quarterly invoices to INCCRRA

- Contracts – The FY 18 contracts are being drafted and will be sent out soon
- Meeting Dates – ERG meeting dates are set for FY 18, all meetings are 2:00 PM – 3:30 PM
 - July 13
 - Aug 31
 - Sep 22
 - Oct 13
 - Nov 10
 - Dec 15
 - Jan 19
 - Feb 16
 - Mar 16
 - Apr 13
 - May 25
 - Jun 22
- Process
 - The ERG will receive materials two weeks prior to the meeting.
 - Applications/materials to be considered must be submitted 3 weeks prior to the ERG meeting date
- Guiding Principles
 - Guiding principles were discussed and agree upon (see attached)

Current School Workload

- Awaiting Further Documentation (to be collected by the Higher Education Liaison)
 - SIUE – Documentation of social cultural linguistic practices
 - SWIC - Documentation of social cultural linguistic practices
- Upcoming Schools
 - Heartland
 - Illinois State University
 - Elgin
 - Parkland

Additional Topics

- Face-to-Face meeting – A face-to-face meeting is required for FY18
- ERG will discuss and decide on a date that works best for all

Adjourn