

TA Collaborative Relationships & Communication Assessment (Level 4) Collaboration & Professional Contributions Project

TA Competencies	TACR1, TAC1
Original Gateways TA Benchmarks	CR2, COM1, COM3, COM4

Assessment Guidelines

For this assessment, you will provide artifacts from your personal professional contributions which serve as evidence of your strong communication, collaboration and relationship building skills, ability to utilize these skills with a variety of audiences and for a variety of professional purposes and ability to communicate using a variety of formats and styles. At least 5 artifacts should be provided (one from each category below) and the impact of your contributions summarized in the professional reflection outlined below. Artifacts can include:

- Communication with constituents, colleagues, leaders or mentees
 - Newsletters
 - Websites
 - Emails
 - social media
- Professional social media participation and curating
 - Facebook
 - Twitter
 - Instagram
 - Linked In
 - Blogs
 - Listservs
 - Pinterest etc.
- Dissemination of Professional Expertise
 - Professional presentations
 - Published articles, book chapters and books
 - Other contributions to professional literature (agency, grant, project reports etc.)

After choosing your five artifacts, reflect on each by summarizing:

- The strengths of the artifact and any feedback received from the audience
- The impact of the artifact and how the choice of communication type best served the audience
- How the communication could be improved, expanded for future use or used in other contexts

Assessment Rubric (pulled from TA Master Rubrics)

Technical Assistance Collaborative Relationships and Communication Assessment (Level 4): Collaboration & Professional Contributions Project Rubric					
Competency	Distinguished	Proficient	Needs Improvement	Unsatisfactory	Unable to Assess
<p>TACR1: Develops respectful and responsive relationships through positive interpersonal skills.</p> <p>TA: CR2</p>	<p>Cultivates and nurtures respectful and responsive relationships through positive, appropriate, consistent communication</p>	<p>Cultivates respectful and responsive relationships through positive, consistent communication</p>	<p>Tries to create relationships through positive communication</p>	<p>Inconsistent, negative and/or inappropriate communication hinders the cultivation and/or maintenance of relationships.</p>	
<p>TAC1: Utilizes respectful, collaborative communication skills that foster authentic engagement within professional communication.</p> <p>TA: COM1, COM3, COM4</p>	<p>Supports others through example and creation of replicable tools respectful, collaborative communication skills (verbal, written & listening) that foster authentic engagement, fit the context, and appropriately and accurately communicate the intended message.</p>	<p>Chooses and uses respectful, collaborative communication skills (verbal, written & listening) that foster authentic engagement, and accurately communicate the intended message.</p>	<p>Inconsistently uses respectful communication skills (verbal, written & listening) that accurately communicate the intended message.</p>	<p>Uses disrespectful, communication skills (verbal, written & listening) that hinder collaboration, engagement and/or miscommunicate the intended message.</p>	

Level 4 – Beige